TREETI
BUSINESS CONSULTING

GRANT WRITING CHECKLIST

2021/22

Level 1, Building 3, Darwin Corporate Park, 631 Stuart Hwy, Berrimah NT 0828

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Strategic business development, that helps you win more customers and grow a dream business.

Do you fear your business will be left behind because you lack the strategy and infrastructure for growth?

Too often business owners and managers feel lonely or under-resourced, leading to feeling anxious, overwhelmed, or feeling like they're missing out on opportunities to grow the business they envision.

For over a decade hundreds of businesses have trusted Treeti to drive change and deliver results.

Our team has extensive experience;
- writing tenders that win more business
- accessing grants to help businesses free up cashflow and get results sooner
- create and implement strategies that actually lead to business control and growth

You don't need to wait to hire a new team member with specific skills to help you with your grants, tenders, exporting or business strategy.

Harness the knowledge of an experienced, diverse team. Regain control and get results sooner.
Call Treeti today.

Treeti has a proven track record and have worked with hundreds of businesses for more than a decade.

We are committed to meeting all deadlines

Our team expertise spans all facets of business

We guarantee life and business will be easier

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Grant Writing Checklist

Requirement Checklist:	Yes
Below is a list of possible grant requirements. Only take note of those that are relevant in the grant application you are applying for. Not all grants ask for the list below:	
Cover letter if applicable	☐
Executive Summary - Overview of your business including vision and mission statements	☐
Company Profile or Capability Statement	☐
The purpose of the funding (uses)	☐
The amount of funding required	☐
Qualifications and Curriculum Vitae of key staff or sub-contractors	☐
Project Plan	☐
Complete Budget	☐
All requested attachments	☐
Testimonials or Referees (make sure to let all referees know that they have been named in a submission and may be contacted)	☐
Reporting and Accountability Practices and Processes	☐
Financial Management Systems and Processes	☐
Conclusion or Summary	☐

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Grant Writing Checklist

Grant Application	YES
Meets all eligibility criteria	☐
Read and Understood all requirements	☐
Application is in the correct format and meets technical requirements	☐
All questions have been responded to thoroughly and clearly, addressing the specifics of every question	☐
Language is simple and easy to read, with any acronyms also provided in full	☐
Documents have been checked for accuracy and presentation	☐
Application has been checked by a neutral party	☐
All Attachments meet the requirements i.e. file type and size	☐
All Attachments have been named and uploaded correctly	☐
The Budget has been uploaded in the correct format (if a separate spreadsheet is required)	☐
Project Plan is attached (if required)	☐
Application will be submitted by the specified date and time	☐
A copy of the application has been created and filed	☐
Notes:	

Treeti Strategic
& Business Services

- Strategic and business planning to create your business blueprint and get results sooner
- International export plans
- Tender & grant writing, tender library creation for government & private sector funding
- General strategic and business advice to help you solve problems faster
- Award submissions
- Project management and planning

Extensive Experience in
Key Industries

We have delivered our services across a range of industries including:

- NGO's including Aboriginal Corporations
- Defence industry supply chain
- Manufacturing
- Trade services
- ICT
- Agribusiness
- Enabling Services and Technologies
- Pharmaceutical and Medical
- Mining, Oil & Gas
- Tourism & Hospitality
- Construction

The Process

1. Book a no obligation discovery meeting
2. Have a conversation with one of our senior executives
3. We meet with key stakeholders to present a plan to deliver on your business objectives
4. You approve the plan
5. Together we get started on executing the plan
6. Finally have confidence in your team, business strategy and systems

Ready to get results sooner? Call us on 08 8967 1788

Are you ready for results?

Whether you want to break through the glass ceiling, gain more structure or regain control over your business, there is a Treeti service that can take you and your business to the next level. Treeti can help you develop your systems, human capital and operational skills for your business.

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Professional Memberships

Australian Industry & Defence Network
Australian Computer Society
Business and Professional Women's Network (BPW)
Chamber of Commerce NT- Gold
Chinese Chamber of Commerce NT Association
Information Computer Technology Industry Association
Industry Capability Network
Northern Territory Indigenous Business Network
Palmerston Regional Business Council
Territory Proud
Tourism Top End Australia
Approved Provider, NT Government Capability and Leadership Framework
Approved Suppliers of the Australian Governments Digital Marketplace

Sponsorships

Casuarina CougarsCasuarina Cougars 2021-2022
Darwin Buffaloes Football Club 2020- 2022
October Business Month B2B Expo 2021-2022

Visit treeti.com.au for more of our full services and programs.